

# Grading System

Each faculty member will explicitly declare grading criteria at the beginning of each semester for each course he or she teaches. During the semester, the faculty member will provide as much information as possible to each student with regard to their progress. Faculty members will also provide evaluation of final grades assigned.

Grades are available to students on the University NOVASIS website at the end of each semester, at which point they become part of the students' permanent records. Any grade inaccuracy must be reported to the Office of the Registrar within two weeks of posting to be eligible for correction.

While composing grade criteria, faculty members will seriously consider, and incorporate as appropriate, the official University grade definition guidelines as follows:

## A 4.00 | A- 3.67

The highest academic grade possible; an honor grade which is not automatically given to a student who ranks highest in the course, but is reserved for accomplishment that is truly distinctive and demonstrably outstanding. It represents a superior mastery of course material and is a grade that demands a very high degree of understanding as well as originality or creativity as appropriate to the nature of the course. The grade indicated that the student works independently with unusual effectiveness and often takes the initiative in seeking new knowledge outside the formal confines of the course.

## B+ 3.33 | B 3.00 | B- 2.67

A grade that denotes achievement considerably above acceptable standards. Good mastery of course materials evident and student performance demonstrates a high degree of originality, creativity, or both. The grade indicates that the student works well independently and often demonstrates initiative. Analysis, synthesis, and critical expression, oral or written, are considerably above average.

## C+ 2.33 | C 2.00

Indicates a satisfactory degree of attainment. It is the grade that may be expected of a student of average ability who gives to the work a reasonable amount of time and effort. This grade implies familiarity with the content of the course and acceptable mastery of course material; it implies that the student displays some evidence of originality and/or creativity, and works independently at an acceptable level and completes all requirements.

At the graduate level, a 'C' grade is the lowest passing grade.

## F 0.00

Indicates inadequate or unsatisfactory attainment, serious deficiency in understanding of course material, and/or failure to complete requirements of the course.

<b>Grade</b>	<b>Meaning</b>
N	Incomplete: course work not completed.
S	Satisfactory: Assigned in Satisfactory/Unsatisfactory courses.

<b>Grade</b>	<b>Meaning</b>
SP	Satisfactory Progress.
U	Unsatisfactory: Assigned in Satisfactory/Unsatisfactory courses.
WX	Approved withdrawal without penalty.
W	Approved withdrawal with penalty.
Y	Unofficial withdrawal from course.
NG (or blank)	no grade reported.